



Division of Public and Behavioral Health Policy

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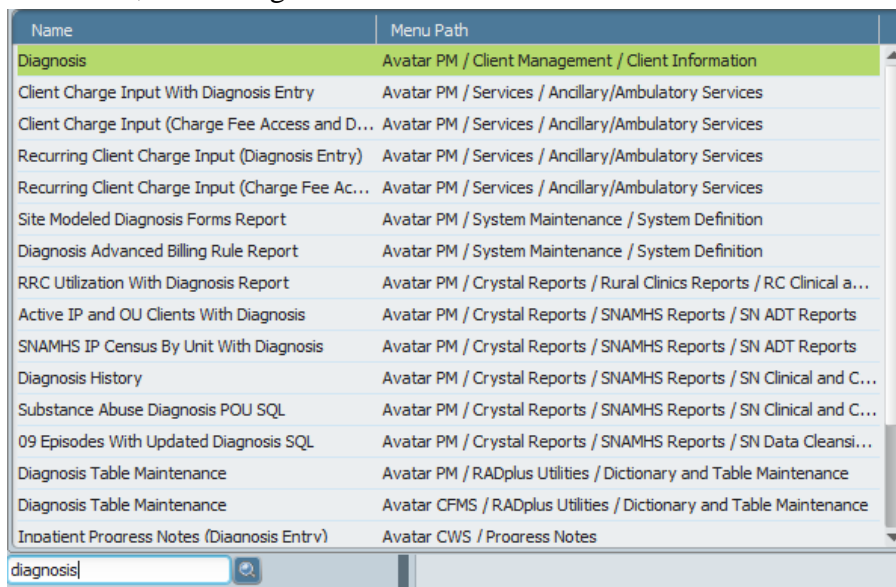
1.0 Policy

It is the Policy of the Division of Public and Behavioral Health (DPBH), Substance Abuse, Prevention, and Treatment Agency (SAPTA) that all providers, in accordance with 505 (a) of the Public Health Service Act (42 US code 290aa-4) which directs the Administrator of the Substance Abuse and Mental Health Services Administration (SAMHSA), to collect items including admission and discharge data.

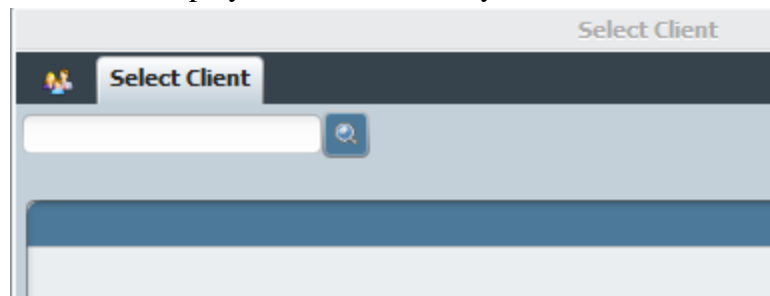
The diagnosis is episode-based. Therefore, each episode (except **Pre-Admit**) will need a diagnosis entered using the **Diagnosis** form. In many cases, the diagnosis may remain the same between episodes but must be reevaluated at each level of care.

2.0 Procedure

1. In the Search Forms field, enter Diagnosis.



2. Double click on the highlighted form Diagnosis.
3. The Search Client field will be displayed. Search client by ID # or Last Name.



4. Double-click the desired client.



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5. If the client has more than one episode, double-click the correct episode for the diagnosis.

Episode	Program	Start	End
3	Residential	07/24/2015	
2	S1 Level 1 OP Adults-Indv~INACTIVE	06/15/2015	
1	S1 Assessment Adult Pre-Admit~INACTIVE	06/15/2015	06/15/2015

6. If the client already has a diagnosis entered for that episode, it will appear on the screen.

Date Of Diagnosis	Type Of Diagnosis	Time Of Diagnosis	Primary Diagnosis
07/24/2015	Admission	01:59 PM	T40.7X1A

7. The following options are available:

- ADD
- EDIT
- CANCEL

Add Edit Cancel

8. To add a new diagnosis form, click Add.
9. To edit the diagnosis, double-click the highlighted diagnosis or click Edit at the bottom of the screen.
10. Adding a new diagnosis will open this page.



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The screenshot shows a web-based form for entering diagnosis information. On the left is a sidebar with a 'Diagnosis' tab and a 'Submit' button. The main form area contains several sections: 'Type Of Diagnosis' with radio buttons for Admission, Discharge, Onset, and Update; 'Date Of Diagnosis' with a date picker; 'Time Of Diagnosis' with a time picker; 'Diagnoses' table with columns for Rank, Description, Status, Estimated Onset, Classification, Resolved, Bill Order, ICD-9 Code, and ICD-10; 'Diagnosis Search' with a search box; and 'Code Crossmapping' with dropdowns for 'Present On Admission Indicator' and 'Classification'. There are also buttons for 'New Row' and 'Delete Row', and a 'Show Active Only' checkbox.

11. Choose the Type of Diagnosis.
 - Admission
 - Discharge
 - Onset
 - Update
12. Enter the Date of Diagnosis.
13. Enter the Time of Diagnosis.
14. Select Episode to Default Diagnosis Information From
 - This will attach the diagnosis to that episode by default.
15. Select Diagnosis Entry to Default Information From.
 - By selecting the previous 2 fields, data will auto populate in the Diagnoses box.



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Type Of Diagnosis: Admission Discharge Onset Update

Date Of Diagnosis: 07/30/2015

Time Of Diagnosis: 10:03 AM

Select Episode To Default Diagnosis Information From: [Dropdown]

Select Diagnosis Entry To Default Information From: [Dropdown]

Ranl	Description	Status	Estimated Onset	Classification	Resolved	Bill Order	ICD-9 Code	ICD-10
	Accidental cannabis ...	Active (1)	07/01/2015			1	969.6	T40,

16. If more diagnoses are needed, add new row.

Diagnoses

Ranl	Description	Status	Estimated Onset	Classification	Resolved	Bill Order	ICD-9 Code	ICD-10
	Accidental cannabis ...	Active (1)	07/01/2015			1	969.6	T40,

New Row Delete Row

Show Active Only: Yes No

17. After clicking new row, the form will bring you down to the next section.

18. Choose a Diagnosis from the Diagnosis Search field.

Diagnosis Search: [Text Field]

Status: Active Working Rule-out Resolved Void

Estimated Onset Date: [Date Picker]

Resolved Date: [Date Picker]

Ranking: Primary Secondary Tertiary

Bill Order: 2

Code Crossmapping: [Text Field]

Present On Admission Indicator: Yes

Classification: [Dropdown]

Diagnosing Practitioner: [Text Field]

Remarks: [Text Area]

Add To Problem List: Yes No

- Start typing and the field will dynamically populate results.



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19. Once a diagnosis has been selected, the code crossmapping on the right hand side populates with the ICD-9 code, ICD-10 code, DSM-IV code, and SNOMED code.

Diagnosis Search		Code Crossmapping			
Methadone analog poisoning		ICD-9	ICD-10	DSM-IV	SNOMED
		965.02	T40.3X1A		290157008
		DSM-5:			

20. Choose the status of the diagnosis.

- Active
- Working
- Rule-Out
- Resolved
- Void

21. Enter Estimated Onset Date.

22. Rank the Diagnosis.

- Primary
- Secondary
- Tertiary

23. The Bill Order should automatically populate based on the number of diagnoses in the system.

24. Enter the Present on Admission Indicator.

Present On Admission Indicator: Yes

Classification: Substance Abuse

Diagnosing Practitioner: kendra furlong (000026)

Remarks: [Empty text area]

25. Enter the classification of the diagnosis.

- Environmental
- Medical
- Mental Health
- Substance Abuse

26. Choose the Diagnosing Practitioner.

27. Add Remarks if needed.

28. Choose the appropriate response to add the diagnosis to the Problem List that is logged in Avatar.



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A screenshot of a web form titled "Add To Problem List". It contains two radio button options: "Yes" and "No". The "No" option is selected.

29. Click Submit to file the data.

A screenshot of a web form titled "Diagnosis". It has a "Chart" tab and a "Diagnosis" tab. Under the "Diagnosis" tab, there are two expandable sections: "Diagnosis" and "Additional Diagnosis Inf...". At the bottom of the form, there is a blue "Submit" button, which is highlighted with a red rectangle and a red arrow pointing to it from the right. Below the "Submit" button are six icons: a star, a document, a speech bubble, a red X, a person with a red X, and a yellow star.

30. To update diagnosis, follow the same beginning steps, but choose UPDATE instead of ADD NEW.